

**December 8, 2014 Monthly Meeting  
USDA Service Center  
Board meeting 3:00 pm**

Johnson called the meeting to order at 3:10 p.m.

**Supervisors present:** Ron Johnson, Jeff Oyen, and Tom Wolles

**Absent:** Reid Christopherson, Jim Pfeifer, Jim Jackson, Gordon Heber, and Greg Schneiders

**Others present:** John Parker, Denise Fletcher, Deron Ruesch, Barry Berg, Brian Top and Amy Richardson

**Agenda:** Handed out at meeting. MSP to approve with an addition under new business, "Tractor Lease", by Oyen and Wolles. All ayes.

**Minutes of November meeting:** Handed out. MSP to approve by Wolles and Oyen. All ayes.

**Treasurer's report:** Handed out at meeting. MSP to approve by Oyen and Wolles. All ayes.

**Bills:** Reviewed at meeting. Approved to pay. MSP to approve by Wolles and Oyen. All ayes.

Motion was made to change the billing policy. All invoices are due in 30 days. Bills not paid by 30 days after the invoice date will have a 1 1/2 percent service charge added. MSP to approve by Oyen and Wolles. All ayes.

**Accounts Receivable:** Reviewed at meeting.

**Activities Reports:**

**NRCS activity report by Deron Ruesch:**

***WETLANDS:***

Our current backlog is about 43 outstanding certified wetland determination requests.

***CONSERVATION RESERVE PROGRAM (CRP):***

3 new applications are being processed.

***CONSERVATION STEWARDSHIP PROGRAM (CSP):***

1 renewal is being completed. 11 contract holders have been notified that they need to turn in documentation so they can receive payment. 4 new applications have been received for 2015.

***ENVIRONMENTAL QUALITY INCENTIVE PROGRAM (EQIP):***

31 Applications have been received. Only a few payments are left to be processed. 1 animal waste storage facility has been completed.

***AGRICULTURAL CONSERVATION EASEMENT PROGRAM (ACEP):***

No updates

Deron led a discussion about Civil Rights Compliance.

**Central Big Sioux Water Project (Skunk Creek Project) by Barry Berg:**

The RCPP approval date has been postponed until January 2015. The Central Big Sioux Steering Committee Meeting will be held on Dec. 16. This project will be entering phase 3 on 7/01/15 and will be titled "Big Sioux River Water Project Implementation – Phase 3".

## **OLD BUSINESS**

1. **Profit and Loss for each Service**  
Motion to take mowing off the service list – MSP to approve by Wolles and Oyen. All ayes.
2. **Price Increase for Services**  
Motion to raise the machine planting rate by \$1.00 per tree – MSP to approve by Oyen and Wolles. All ayes.  
Motion to raise the bare root tree sale price to \$3.75 per tree – MSP to approve by Wolles and Oyen. All ayes.
3. **Service Report (bio-solids, tree planting, grass planting, etc.)**  
Reviewed the “Income by Service Analysis” spreadsheet.
4. **Equipment Review**  
The 10’ drill is breaking often and requiring a lot of fixing. John will look into options for acquiring a different one.
5. **Contribution Agreement**  
The first reimbursement request has been submitted. A spreadsheet is being used to track items completed under the agreement.

## **NEW BUSINESS**

1. **Tractor Lease**  
Tractor leases will be more expensive next year. John will check into options for this.
2. **Seasonal Employees (status)**  
Received 1 resignation. All others will be returning. Will need a couple new employees. Discussion about a possible internship position with the District. John will get more information on this for the next meeting.
3. **Broadcast Seeder**  
This was used to do 3 terraces in Union County. Union and Lincoln counties may have more work for the District, but the equipment would need to be upgraded. Board gave go ahead to look for orbital motor, end gate type seeder.
4. **Leadership Conference – January 2015**  
January 7<sup>th</sup> and 8<sup>th</sup> at the AmericInn in Chamberlain. The fee is \$25/person.

## **CONSERVATION PLAN APPROVALS**

None

## **OTHER BUSINESS/ANNOUNCEMENTS**

1. Correspondence – There were two donation requests. No action was taken.

MSP to adjourn at 5:25 pm by Johnson and Oyen. All ayes.

**NEXT MEETING DATE: Monday, January 12, 2014 at 3:00 pm – USDA Service Center**  
Submitted by Denise Fletcher, District Employee