

**MINNEHAHA CONSERVATION DISTRICT SUPERVISORS
RECORD OF PROCEEDINGS**

DATE – TIME – LOCATION

June 17, 2013, USDA Service Center, 3:00 PM

CALLED TO ORDER

The regular meeting of the Minnehaha Conservation District Supervisors was called to order by Chairman Pfeifer.

SUPERVISORS PRESENT

Jim Pfeifer, Jeff Oyen, Ronald Johnson, Reid Christopherson, Tom Wolles

SUPERVISORS ABSENT

OTHERS PRESENT

Amy Van Dam, Melanie Raine, John Parker, Deron Ruesch, Liz Renner, Justin Schneider

AGENDA

The agenda was mailed out prior to the Board Meeting.

MOTION by Wolles; seconded by Christopherson to approve the agenda as printed. Five ayes.

MINUTES

The minutes of the regular special May 30th meeting were emailed or mailed out prior to the board meeting.

MOTION by Johnson; seconded by Christopherson to approve the minutes of the special May board meeting as submitted. Five ayes.

The minutes of the regular May meeting were emailed or mailed out prior to the board meeting.

MOTION by Oyen; seconded by Wolles to approve the minutes of the regular May board meeting as submitted. Five ayes.

TREASURER'S REPORT

MOTION by Oyen; seconded by Christopherson to approve the Treasurer's Report as printed. Five ayes.

JUNE BILLS APPROVED

MOTION by Christopherson; seconded by Oyen to accept the bills as presented; holding NACD and SDACD membership fees until a later date and also holding the Big Sioux Nursery and Milborn Seed bill. Five ayes.

ACTIVITIES REPORT

See Attached

OLD BUSINESS

SECOG/RIVER PROJECT:

- The project will start August 15th.

BIO-SOLIDS:

- We got the contract with the City of Sioux Falls. Brian and John have taken some samples.

COUNTY FUNDING:

- We have a funding hearing set for July 10th at 6:45 pm with the County Commissioners.

HANDPLANT/MACHINE/FABRIC/DRILL REPORT:

- We are finished with machine planting.
- We have 3 fabric sites left.
- No-Till Drill has seeded 991.9 acres
- 10' Drill has seeded 375 acres
- 6' Drill has seeded a few sites.

GEVIK SIGNS, TREES & FLOWERS:

- The signs are not installed. We talked about planting trees and flowers at the Gevik Site.

AREA WORKGROUP:

- The meeting will be tomorrow in Brookings.

RESOURCE TECHNICIAN:

- Jeff Kroon is interested in the job. He would work with Brian on the Bio-Solids, work on the SECOG River Project and any other new projects. The board said John can hire Jeff and to do a review in 6 months.

BLY BROS.

- No report.

NEW BUSINESS**ACCOUNTANT REPORT:**

- Justin Schneider from KMWF in Dell Rapids attended the meeting to explain what they do for us each year. They compile our records and put in a correct format. They do the depreciation and have Amy do journal entries to get everything in the correct account.
- If the district wants they will do a review or an audit. A review is a little more indepth and in an audit they would confirm records with our bank. The cost for an audit would be \$5000-\$7000.
- The board may request an audit be done at the end of this year.

GEVIK CONTRIBUTION REQUEST LETTER:

- A letter was mailed out extending an invitation to donate money to the learning area.

COMPUTER BACK-UP SYSTEM:

- We had a back-up program installed on our 3 laptops and also purchased a back-up hard drive. Amy needs a new battery for her laptop.

WETLAND DETERMINATIONS:

- Not many new ones at this time.

OTHER BUSINESS / ANNOUNCEMENTS

- Reid will contact the Sioux Falls Visitors Bureau office to see if we can get the Gevik Learning Area information added to their book.

CONSERVATION PLAN APPROVALS

MOTION by Oyen; seconded by Wolles to approve 2 CRP contracts. Five ayes.

MOTION by Wolles to adjourn; seconded by Christopherson. Five ayes.

Amy Van Dam, Recording Secretary