

**MINNEHAHA CONSERVATION DISTRICT SUPERVISORS
RECORD OF PROCEEDINGS**

DATE – TIME – LOCATION

May 30, 2013, USDA Service Center, 1:00 PM

CALLED TO ORDER

The special meeting of the Minnehaha Conservation District Supervisors was called to order by Chairman Pfeifer.

SUPERVISORS PRESENT

Jim Pfeifer, Jeff Oyen, Ronald Johnson, Reid Christopherson, Tom Wolles

SUPERVISORS ABSENT

OTHERS PRESENT

Amy Van Dam, Melanie Raine, John Parker, Liz Renner

AGENDA

The agenda was e-mailed prior to the board meeting.

MOTION by Johnson; seconded by Christopherson to approve the agenda as printed. Five ayes.

RESOURCE TECHNICIAN GRANT:

The district was approved for \$22,000 for this grant. There was a lot of discussion on how best to utilize this grant money. We need to re-write the grant to accept the dollar amount. **MOTION** by Christopherson; seconded by Wolles to write a job description and include that the job would be 32 weeks at 40 hours per week @ \$15 per hour with no benefits. Five ayes.

SEASONAL EMPLOYEE:

A seasonal employee says he has more hours in than what we have paid him for. It was decided that he needs to give us his hours, and then we will discuss it at that time.

FINANCIAL ANALYSIS:

Handouts were given on a few different reports showing income/expense this year to date. Next tree season we will not order trees until the customer pays first. The board said to invite Jamie or Justin from KMWF to come to our June meeting. They also want a copy of the end of year financial records from the last five years.

MOTION by Oyen; seconded by Wolles to move to executive session at 3:00 p.m. Five ayes.

Pfeifer declared out of executive session at 3:45 p.m.

MOTION by Christopherson; seconded by Wolles to have the last five years of the financial report from KMWF ready for the next board meeting. Five ayes.

MOTION by Christopherson to adjourn; seconded by Oyen. Five ayes.

Amy Van Dam, Recording Secretary