

**March 3, 2014 Monthly Meeting
USDA Service Center
Special board meeting 3:00 pm**

Pfeifer called the meeting to order.

MSP Johnson and Christopherson to approve the agenda.

QuickBooks discussion:

- Ask Brian Scott to send notes payable so they can be entered into QuickBooks.
- MSP Oyen and Christopherson to have Richards Bookkeeping work on incorporating the 2013 books into QuickBooks Online and prepare reports for the Department of Ag with 2013 information. All ayes.

Updated conservation plans were signed.

MSP to adjourn at 4:55 pm. All ayes.

NEXT MEETING DATE: March 10, 2014 at 3:00 pm.

Submitted by John Parker, District Manager