

**Minnehaha Conservation District
April 24, 2019 Financial Meeting
USDA Service Center
Board meeting 3:00 pm**

Pfeifer called the meeting to order at 3:02 p.m.

Supervisors present: Gordon Heber, Ron Johnson, Jim Pfeifer, Jennifer Schmidtbauer and Bob Woerman

Supervisors absent: None

Advisors present: None

Advisors absent: Jim Jackson and Dana Loseke

Others present: John Parker, Denise Fletcher, Amy Richards, Brian Top and Hersh Smith

Agenda: MSP to approve by Schmidtbauer and Woerman. All ayes.

NEW BUSINESS

1. Administration of Employee Compensation

The Employee Policy & Procedure Manual was handed out and discussed. All district employees are classified as “non-exempt”, but are given compensation time instead of overtime pay when more than 40 hours are worked in a week. There is no limit to the hours of sick leave that may be accumulated.

2. Financial Budget & Forecast

There was discussion about the budget and business projection reports, prices for products and services and new sources of revenue. The Board needs to creatively think of new sources of revenue. Board members should each bring 3 ideas of new services that the district could offer to the next meeting.

3. Financial Reporting

The Profit and Loss report will be run monthly and emailed to the Board members before the meeting. The Treasurer’s report will be run monthly, as usual, for the meeting.

MSP to adjourn at 5:05 p.m. by Heber and Schmidtbauer. All ayes.

NEXT MEETING DATE: Monday, May 13, 2019 at 3:00 pm – USDA Service Center

Submitted by Denise Fletcher, District Office Assistant